



Minutes of Council Meeting  
Buchanan, VA

October 11, 2022

Present: Mayor Craig Bryant  
Vice Mayor Chris Witt  
Councilmember Manspile  
Councilmember Marlon Rickman

Attending: 7 citizens, 3 employees, Board of Supervisors member Amy White

Mayor Craig Bryant called the October 11, 2022 Council meeting to order at 7:00 p.m. This meeting was held in the Council Room. Mayor Bryant asked Town Manager McCulloch to take roll call. With four councilmembers present, a quorum was established. A moment of silence was held, and all that were present stated the Pledge of Allegiance.

Next on the agenda was approval of the consent agenda. First was the financial report for September 2022. Mayor Bryant asked for any further discussion or clarification. Councilmember Manspile made a motion to approve with a second from Councilmember Rickman. Mayor Bryant asked for further discussion. With no further discussion, the motion was approved with a vote of 4 – 0. Mayor Bryant stated next was approval of unpaid bills and the minutes for the total consent agenda. Mayor Bryant made a motion to approve with a second from Vice Mayor Witt. Mayor Bryant asked for further discussion. With no further discussion, the rest of the consent agenda was approved with a vote of 4 – 0.

Next on the agenda was awards, recognitions, and presentations. Councilmember Rickman stated that he would like to recognize Randy Kingery for his work at the car show for Mountain Magic in the Fall. There were 117 cars at the car show. Randy did all of that. Councilmember Manspile stated he would like to recognize Councilmember Rickman for taking the initiative to clean the photo cells on the lights on the bridge. The issue has been discussed by Council several times. The lights are working perfectly now.

Next on the agenda was citizen comments and petitions regarding agenda items. There was no one signed up to speak.

Next on the agenda was new business/ action items/ public hearings. Mayor Bryant stated there are 2 new action items. The first item for approval was Resolution R22-1011-01: A Resolution to Remove "2 Hour Parking" Signs. Mayor Bryant asked Town Manager McCulloch for a brief summary. Town Manager McCulloch stated that Town has 2-hour parking signs. We do not have the enforcement

capacity nor tickets. We have received complaints to either enforce them or take them down. Council has decided to try an experiment to see what will happen when the signs are removed. Councilmember Manspile made a motion to approve with a second from Mayor Bryant. Mayor Bryant asked for further discussion. With no further discussion, the resolution was approved with a vote of 4 – 0. The next action item is consideration of Resolution R22-1011-02: A Resolution Authorizing Bionomics to Camera Sewer Lines. Town Manager McCulloch stated this is regarding the Factory Flats project that is going in the former Groendyk building. This is to determine the capacity of the current lines and see how the upgraded sewer lines to tie into the existing lines or what needs to be upgraded. As Bionomics is doing this, they can also camera other lines to help map out the sewer lines. Councilmember Manspile made a motion to approve the resolution with a second from Mayor Bryant. Mayor Bryant asked for further discussion. With no further discussion, the resolution was approved with a vote of 4 – 0.

Mayor Bryant asked if anyone had signed up for public comments? Mr. Schechterly stated that he would like to speak about something that is not on the agenda. Mayor Bryant stated that he would make sure he is called. He saw Mr. Schechterly looking so he wanted to make sure.

Next on the agenda was reports. Town Manager McCulloch stated that for Special Events, Mountain Magic in the Fall was held on October 8, 2022. It had been rescheduled from October 1 due to rain. We are working on the basketball court improvements. Due to the passion of some of our citizens, we have several volunteers and trustees coming to help finish this project. The tentative sealing date is mid-October. Councilmember Petty has already sprayed the court. Mr. Spangler is coming to wash the court for a very low price. Town is getting ready for Small Business Saturday, Christmas and Fall events. Donations are being accepted for the Festival of Lights. Regarding Planning commission, there was no meeting this month. They plan to meet in upcoming months. For Public Safety, LES has been working on the bridge lights. Town Manager McCulloch thanked Councilmember Rickman for his efforts in fixing the bridge lights. Regarding Public Works, we did 8 Miss Utilities, 3 meter-reader inserts replaced, 7 water cut-offs, 7 water cut-ons, 1 repair at the Town Park in September. Sewer has been very quiet for the month of September. There will be something in next month's report. Town Manager McCulloch stated that Town has received a quote for a new tank that is pretty substantial. That will need to be discussed. This is tank 2 at the water filtration plant. Councilmember Manspile stated that needs to be taken care of right now. If Town has the quote, that filter machine is down. Town Manager McCulloch stated that we just got the quote today. It is \$29,750.00. Councilmember Manspile asked if that price includes installation? Town Manager McCulloch stated that is with installation. Councilmember Manspile stated that is the best way to go. The Pall group warrantee the tank if they install it. The filter building is spewing water. Mayor Bryant asked Town Manager McCulloch for her recommendation. Town Manager McCulloch stated that she recommends purchasing the tank. This is an emergency. We just got the quote today. It is a 5-year warranty, and we have used it on other Pall parts. Mayor Bryant asked since it is an emergency and you are recommending it, you want Council to move forward? Town Manager McCulloch stated that she did want Council to move forward. Mayor Bryant asked if it would come out of the public works budget? Town Manager McCulloch stated that it could or ARPA funds could be used because it is part of the clean water act. You can purchase it now and decide where to appropriate it later. Councilmember Manspile stated that part is single source. Mayor Bryant asked if the filter building is down? Town Manager McCulloch stated that it is not. They have been doing a balancing. There are some turbidity issues that are being worked out with the health department. It took 2 weeks just to get the quote from Pall. Councilmember Rickman asked how long it will take to get

the tank installed? Town Manager McCulloch stated it is on the quote. She thinks it will take six weeks. Councilmember Rickman stated Council better go on and move. Councilmember Manspile stated that with the tank busted, whatever well it is on, it runs constantly. When the tank calls for water, the filter machine is set up to make 99 gallons a minute. With the splits in the tank, it never catches up. They have been using well 1, the artesian well, to give it a break. The fatigue in the tank, the split in the tank cannot be repaired. Mayor Bryant asked if we could get a deal if we bought 2? Town Manager McCulloch stated Town has just replaced tank 1. Councilmember Manspile stated they are 2 different tanks. This is the first-time tank 2 has had issues. Town Manager McCulloch stated there are no records for any tank 2 repairs. Tank 2 came when the filter building was built. Councilmember Manspile made a motion to purchase tank 2 for the main filter building from the Pall Corporation according to the price that was received late today with a second from Councilmember Rickman. Mayor Bryant asked for further discussion. With no further discussion, the motion was carried with a vote of 4 – 0.

Next on the agenda was citizen comments and petitions regarding non-agenda items. Mayor Bryant asked Mr. Schechterly to state his business. Mr. Schechterly stated that he doesn't have anything to say because Town Manager McCulloch had answered his question. Teenagers have asked him why some of the goals were removed. Mr. Schechterly stated he would tell them it is being worked on and asked if Town has a date it will be finished? Town Manager McCulloch stated Town is at the mercy of the schedule of the trustees. Hopefully mid-to-late October.

Next on the agenda was additional comments. There were none.

Next on the agenda was upcoming meetings and events. Mayor Bryant stated the meetings and events are listed on the agenda.

Next on the agenda was a closed session. Mayor Bryant stated that next Council will go into closed session. Then Council will come back out. Any action Council takes will not involve public comment. You are welcome to wait outside, but the doors will be closed for the closed session. Mayor Bryant made a motion to go into closed session per 2.23711 paragraph 1 with a second from Councilmember Manspile. Mayor Bryant asked for further discussion. With no further discussion, the motion was carried with a vote of 4 – 0.

Closed Session began at 7:21pm.

Council came back from closed session at 8:18 pm.

Mayor Bryant made a motion to certify the closed session with a second from Councilmember Manspile. Mayor Bryant asked for further discussion. With no further discussion, the motion was carried by a vote of 4 – 0.

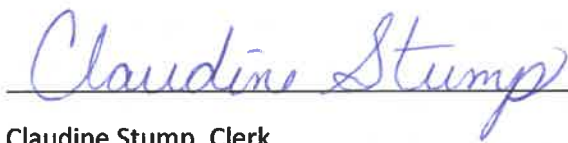
Mayor Bryant stated Council is back in public meeting to go into our action due to the closed session. Mayor Bryant made a motion to appoint A. Reese Peck the interim Town Manager starting Thursday, October 13, 2022 to begin the transition process from Town Manager Susan McCulloch whose last day is Friday, October 14, 2022. The Motion is to appoint A. Reese Peck as the interim Town Manager beginning Thursday, October 13, 2022. Hours will be Monday, Wednesday, Friday general schedule depending on demand, with no more than 32 hours per week with the rates discussed in our closed session. Working with the Town Attorney to draft the work agreement. Councilmember Manspile made

a second for the motion. Mayor Bryant asked for further discussion. With no further discussion, the motion was approved with a vote of 4 – 0.

Next on the agenda was adjournment. Mayor Bryant made a motion to adjourn the meeting with a second from Councilmember Manspile. Mayor Bryant asked for further discussion. With no further discussion, the motion was carried with a vote of 4 – 0.

Adjournment was at 8:21pm.

Respectfully submitted,



Claudine Stump, Clerk



Craig Bryant, Mayor



At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 11<sup>th</sup> day of October 2022 beginning at 7:00 p.m.:

**MEMBERS:**

Craig Bryant, Mayor  
Chris Witt, Vice-Mayor  
James Manspile  
Chris Petty  
Marlon Rickman

**VOTE:**

YES  
YES  
YES  
ABSENT  
YES

On motion of Councilmember Manspile, which carried by a vote of 4 - 0, the following was adopted:

**A Resolution**

**To Remove "2 Hour Parking" Signs**

Whereas, the Town of Buchanan posted 2-hour Parking signs on businesses in front of buildings on Main Street (Route 11), and

Whereas, the Town does not have a ticketing policy and capacity to police the on street parking, and

Whereas, the Town Council has received complaints about enforcement and parking violations, and

Now, after consideration of the policy and parking, Town Council would like to take down the parking signs to test the parking on Main Street,

Now, therefore, be it resolved that the Town of Buchanan's Town Council is directing the Town Manager and appointees to remove the "2-Hour Parking" signs as part of ongoing projects.

AYES: 4

NAYS: 0

ABSENT: 1

APPROVED:



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Mayor

ATTEST:



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Town Clerk



At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 11<sup>th</sup> day of October 2022 beginning at 7:00 p.m.:

<b>MEMBERS:</b>	<b>VOTE:</b>
Craig Bryant, Mayor	YES
Chris Witt, Vice-Mayor	YES
James Manspile	YES
Chris Petty	ABSENT
Marlon Rickman	YES

On motion of Councilmember Manspile, which carried by a vote of 4 - 0, the following was adopted:

**A Resolution**

**Authorizing Bionomics to Camera Sewer Lines**

Whereas, the Town of Buchanan has a need to check capacity of sewer lines, map them, or make repairs or identify problems, and

Whereas, the Town has is working with CHA and they have solicited quotes for this service, and

Now, therefore, be it resolved that the Town of Buchanan does hereby authorize the Town Manager to contract with Bionomics to camera and learn more about the Town's systems for up to \$22,400.

AYES: 4

NAYS: 0

ABSENT: 1

APPROVED:



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Mayor

ATTEST:



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Town Clerk